

Panaji, 6th February, 2003 (Magha 17, 1924)

SERIES I No. 45

# OFFICIAL GAZETTE



## GOVERNMENT OF GOA

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Department of Finance

Revenue &amp; Expenditure Division

Institute of Public Assistance

#### Notification

1-1-2002-03/IPA/2898

In exercise of the powers conferred by Article 19 of the Legislative Diploma No. 1984 dated 14-4-1960, the Government of Goa is pleased to make the following Rules regulating the Recruitment of persons to Group 'C' and 'D' posts in the Institute of Public Assistance (Providoria) Panaji-Goa.

1. *Short title.*— These rules may be called the Institute of Public Assistance (Providoria) Recruitment Rules, 2002.

2. *Application.*— These rules shall apply to the posts specified in column 1 of the schedule appended to these Rules.

3. *Definition.*— In these rules, unless the context otherwise requires,—

(a) "Institute" means the Institute of Public Assistance (Providoria) with Headquarters at Panaji-Goa.

(b) "Secretary" means Secretary to the Government of Goa in charge of Institute of Public Assistance.

(c) "Ex officio Director" means Ex officio Director of the Institute of Public Assistance (Providoria).

(d) "An Employee" means any person appointed to the post mentioned in the attached schedule.

(e) "Government" means the Government of Goa.

4. *Number, classification and scale of pay.*— The number of posts, classification of the said posts and the scale of pay attached thereto shall be specified in columns 2 to 4 of the said schedule.

5. *Method of recruitment, age and other qualifications.*— The method of recruitment to the said posts, age limit, qualification and other matters connected therewith shall be as specified in columns 5 to 12 of the aforesaid schedule:

Provided that (a) the maximum age limit specified in the schedule in respect of direct recruit may be relaxed in the case of candidates belonging to the Scheduled Caste/Scheduled Tribe and such other Communities as specified by the Government from time to time.

6. *Probation.*— Every person appointed to or promoted in the Institute's services will ordinarily be on probation for a period of 2 years and this period may be extended for a suitable period to be determined by the Ex officio Director. The services of an employee on probation can be terminated with one month's notice, if the employee's work and/or conduct are found to be unsatisfactory by the Government/Ex officio Director. An employee promoted from a lower grade to a higher grade will be liable to be reverted without notice at any time within one year from such promotion if his work and/or conduct are found to be unsatisfactory.

7. *Selection Committee.*— The Selection Committee shall consist of the Ex officio Director, Joint Director of Accounts and the Asst. Director (Admn). The Selection Committee should also function as Promotion Committee for Group 'C' and 'D' employees of this Institute.

8. *Savings.*— Nothing in these Rules shall affect reservation/relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribe and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

9. *Power to relax.*— Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules in respect of any category of posts specified in the Schedule.

10. *Effect of the rules.*— These rules are subject to modification by the Government and shall come into force with effect from the date of their publication in the Official Gazette.

By order and in the name of the Governor of Goa.

P. Krishnamurthy, Secretary (Providoria).

Panaji, 13th January, 2003.

SCHEDULE

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SERIES I No. 45

OFFICIAL GAZETTE — GOVT. OF GOA

6TH FEBRUARY, 2003

Name of the post.	No. of posts.	Classification.	Scale of pay.	Whether selection post or non-selection post.	Age limit for direct recruits.	Whether the benefit of added years of service is admissible under Rule 30 of CCS (Pension) Rules, 1972.	Educational and other qualifications required for direct recruits.	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made.	If a D. P. C. exists, what is its composition.	Circumstances in which Goa Public Service Commission is to be consulted in making recruitment.
1	2	3	4	5	6	6(a)	7	8	9	10	11	12	13
Asst. Teacher (Cookery/ Bakery).	One (2003).	Group 'C' Non-Gazetted.	Rs. 4000-100-6000.	Selection post.	40 years or below (relaxable for Government Servants and S/C candidates).	No.	<p><b>Essential:</b></p> <p>1. H.S.S.C.E./S.S.C.E. in English medium.</p> <p>2. 1 year Diploma in teachers training in English medium.</p> <p>3. 1 year course in Food production and Patisseries in the Institute of Catering and Hotel Management</p> <p>4. Knowledge of Konkani.</p> <p><b>Desirable:</b></p> <p>Knowledge of Marathi.</p>	N. A.	2 years.	By direct recruitment.	N.A.	<p>1. Ex officio Director.</p> <p>2. Joint Director of Accounts.</p> <p>3. Asst. Director (Admn).</p>	N.A.
Teacher (Shell Craft).	One (2003).	—do—	Rs. 3050-75-3950-80-4590.	—do—	—do—	—do—	<p><b>Essential:</b></p> <p>1. S.S.C.E.</p> <p>2. I. T. I. Certificate in respective trade from recognized Institutions, failing which certificate Course of one year duration from Recognized institution in respective trade.</p> <p>3. Knowledge of Konkani.</p> <p><b>Desirable:</b></p> <p>Knowledge of Marathi.</p>	—do—	—do—	—do—	—do—	—do—	N. A.

1	2	3	4	5	6	6(a)	7	8	9	10	11	12	13
Teacher (Tailor- ing).	One (2003).	—do—	Rs. 3050- -75- -3950- -80- -4590.	—do—	—do—	—do—	<i>Essential:</i> 1. S.S.C.E.  2. I. T. I. Certificate in respective trade from recognized Institutions, failing which certifi- cate course of one year duration from reco- gnized institution in respective trade.  3. Knowledge of Konkani.  <i>Desirable:</i> Knowledge of Marathi.	—do—	—do—	—do—	—do—	—do—	N. A.
Helper (Cookery/ /Bakery).	One (2003).	Group 'D'	Rs. 2550- -55- -2660- -60- -3200.	—do—	—do—	—do—	<i>Essential:</i> 1. Middle Class or Equivalent.  2. Knowledge of Konkani.  <i>Desirable :</i> Knowledge of Marathi Experience in Cookery/ /Bakery.	—do—	—do—	—do—	—do—	—do—	N. A.